CITING AND REFERENCING ACADEMIC SOURCES

DR FATIMA ZULFIQAR

SESSION OBJECTIVES:

- What is referencing?
- Why reference
- What is a citation /bibliography ?
- Different referencing style
- Vancouver referencing style .
- Different softwares used for referencing.

WHAT IS REFERENCING?

- Referencing is the standardized way of acknowledging the sources of information and ideas that you have used in your assignments/research projects .

- ***A WAY OF GIVING CREDIT FOR SOMEONE'S THINKING, WRITING OR RESEARCH***

WHY REFERENCE?

- Referencing is important to avoid plagiarism.
- To verify quotations and to enable readers to follow up what you have written.
- Fully understand the cited author’s work.

CITATION

- A citation is an acknowledgement in **your text** .
- It is in the form of a number that correlates with a source in your reference list.
- You mark the material when you use it (a citation) and give the full identification at the end (a reference)

EXAMPLE PIECE OF TEXT AND REFERENCE LIST

- AN UNHEALTHY DIET, OBESITY AND PHYSICAL INACTIVITY PLAY A ROLE IN THE ONSET OF TYPE 2 **DIABETES,**[1,2] BUT IT HAS BEEN SHOWN THAT INCREASED PHYSICAL ACTIVITY SUBSTANTIALLY REDUCES THE **RISK,**[2] AND PARTICIPATION IN REGULAR PHYSICAL ACTIVITY IS ONE OF THE MAJOR RECOMMENDATIONS OF THE EVIDENCE BASED GUIDELINES FOR THE PRIMARY PREVENTION OF DISEASES.[1]

- ACCORDING TO THE 2004-05 NATIONAL HEALTH SURVEY, MORE THAN HALF A MILLION AUSTRALIANS (3.5% OF THE POPULATION) HAVE DIABETES MELLITUS WHICH HAD BEEN MEDICALLY DIAGNOSED AND MOST OF THESE PEOPLE HAVE THE TYPE 2

- **REFERENCE LIST**

- 1. AUSTRALIAN INSTITUTE OF HEALTH AND WELFARE. DIABETES: AUSTRALIAN FACTS 2008 [INTERNET]. CANBERRA (ACT): AUSTRALIAN INSTITUTE OF HEALTH AND WELFARE; 2008 [CITED 2008 MAR 15]. AIHW CAT. NO. CVD 40. AVAILABLE FROM: HTTP://WWW.AIHW.GOV.AU/PUBLICATIONS/INDEX.CFM/TITLE/10394
- 2. AUSTRALIAN BUREAU OF STATISTICS. NATIONAL HEALTH SURVEY: SUMMARY OF RESULTS, AUSTRALIA 2004-05 [INTERNET]. CANBERRA (ACT): COMMONWEALTH OF AUSTRALIA; 2006 [CITED 2009 MAR 16]. ABS CAT. NO. 4364.0. AVAILABLE FROM: HTTP://WWW.ABS.GOV.AU/AUSSTATS/ABS@.NSF/LOOKUP/4364.0MAIN+FEATURES12004-05
- 3. GILL JM, COOPER AR. PHYSICAL ACTIVITY AND PREVENTION OF TYPE 2 DIABETES MELLITUS. SPORT MED [INTERNET]. 2008 [CITED 2009 MAR 15]; 38(10):807-24. AVAILABLE FROM: HTTPS://LINK-SPRINGER-COM.EZPROXY.LIBRARY.UWA.EDU.AU/ARTICLE/10.2165/00007256-200838100-00002
- 4. TEMPLETON M. GESTATIONAL DIABETES MELLITUS IN AUSTRALIA, 2005-06. CANBERRA (ACT): AUSTRALIAN INSTITUTE OF HEALTH AND WELFARE; 2008.

WHY CITE OR REFERENCE?

Validate arguments

•Reader can locate for further information if required.

•Increase and spread knowledge.

Credit sources of information & ideas.

Show depth & quality of your reading!

WHEN TO CITE?

- DIRECT QUOTES
- STATISTICS/STUDIES
- THEORIES
- FACTS
- INTERPRETATIONS
- PARAPHRASES

BIBLIOGRAPHY

- A bibliography is a separate list from the reference list and should be arranged alphabetically by author or title.
- A bibliography lists sources not cited in the text but which are relevant to the subject and were used for background reading.

DIFFERENT STYLES OF REFERENCING

- **APA**
- **DOCUMENTARY NOTE STYLE**
- **HARVARD**
- **IEEE**
- **MLA**
- **VANCOUVER**

VANCOUVER STYLE OF REFERENCING

- **BOOK**
- **Author(s) – family name and initials (no more than 2 initials with no spaces between initials). Title of book. Edition of book if later than 1st ed. Place of publication: publisher name; year of publication.**

Example:

REFERENCE

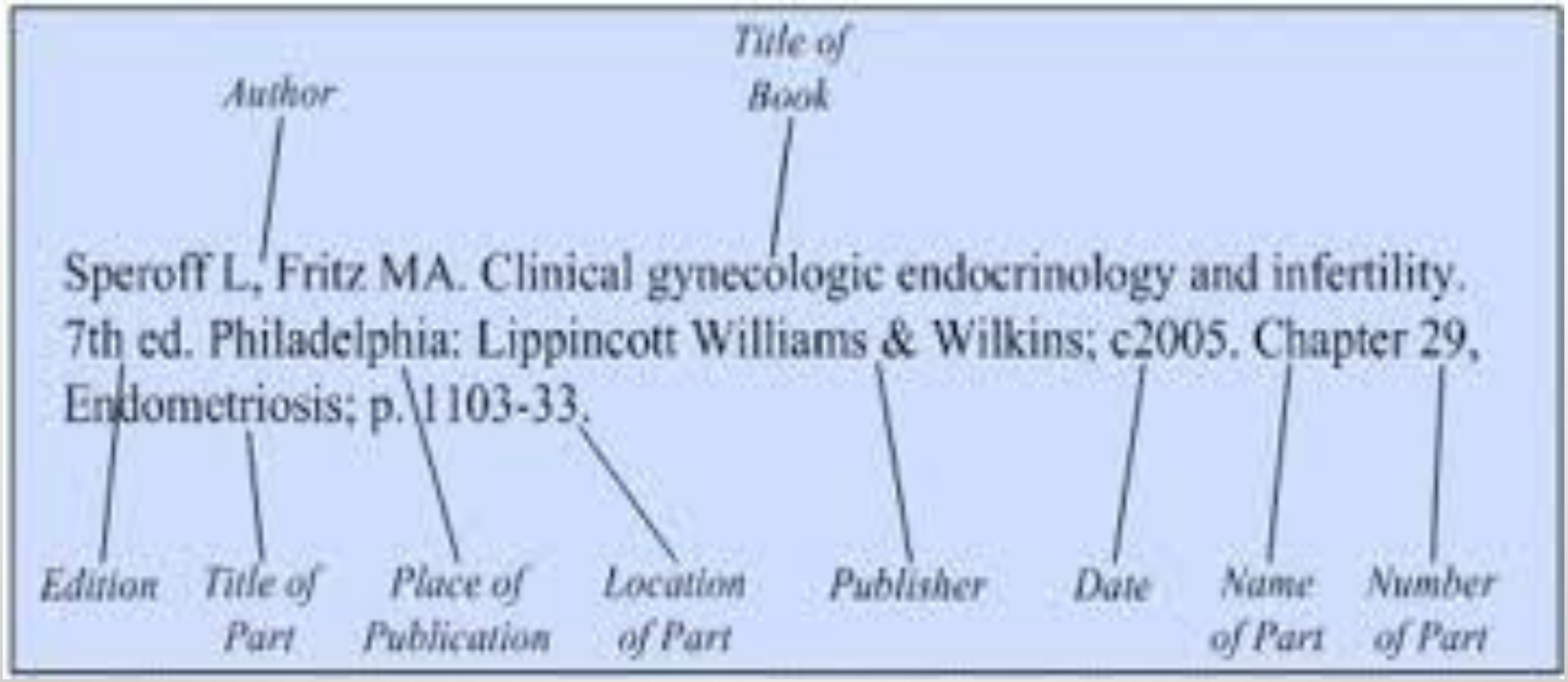
- BUTLER SW. SECRETS FROM THE BLACK BAG. LONDON: THE ROYAL COLLEGE OF GENERAL PRACTITIONERS; 2005.

IN-TEXT

- THE BOOK, “SECRETS FROM THE BLACK BAG”, BY BUTLER[1] SHOWS THAT...

  OR

  BUTLER[1] CLAIMED .


Author
Title of Book
Speroff L, Fritz MA. Clinical gynecologic endocrinology and infertility. 7th ed. Philadelphia: Lippincott Williams & Wilkins; c2005. Chapter 29, Endometriosis; p. 1103-33.
Edition
Title of Part
Place of Publication
Location of Part
Publisher
Date
Name of Part
Number of Part

BOOK

Vancouver style.

- Author Surname followed by Initials.
- Title of article followed by double quotation.
- Title of journal (abbreviated).
- Date of Publication followed by double quotation.
- Volume Number.
- Issue Number in bracket.
- Page Number.

Journal

.

➢ Example

1. Haas AN, Susin C, Albandar JM, et al. Azithromycin as a adjunctive treatment of aggressive periodontitis: 12-months randomized clinical trial. N Engl J Med. 2008 Aug; 35(8):696-704.

✓ Vancouver Style does not use the full journal name, only the commonly-used abbreviation: "New England Journal of Medicine" is cited as "N Engl J Med".

DIFFERENT SOFTWARES FOR REFERENCING.

Reference management software	Cost	Does it integrate with Microsoft Word?	Can it capture a webpage to create a record?
RefWorks	US$100/year or free at any subscribing academic institution	Yes (requires download of Write-N-Cite utility)	Yes
Zotero	Free/open source	Yes (also works with OpenOffice)	Yes
EndNote	US$249.95	Yes (also works with OpenOffice)	No
Mendeley	Free	Yes (also works with OpenOffice)	Yes
CiteULike	Free	Yes	Yes

SLEEPY….ZZZZZZZ

HOME TASK

- **Https://Guides.Library.Uq.Edu.Au/Referencing/Vancouver/Reference-list**
- **Reference a chapter of your book manually in Vancouver style**
- **Reference any two articles from KJMS journal in Vancouver style**

ZOTERO :YOUR PERSONAL RESEARCH ASSISTANT

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- LIST MEDICAL JOURNALS WITH HIGH IMPACT FACTOR.
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IMPACT FACTOR

- THE JOURNAL IMPACT FACTOR IS THE AVERAGE NUMBER OF TIMES ARTICLES FROM THE JOURNAL PUBLISHED IN THE PAST TWO YEARS HAVE BEEN CITED IN THE JCR YEAR.
- THE IMPACT FACTOR IS CALCULATED BY DIVIDING THE NUMBER OF CITATIONS IN THE JCR YEAR BY THE TOTAL NUMBER OF ARTICLES PUBLISHED IN THE TWO PREVIOUS YEARS

LIST MEDICAL JOURNALS WITH HIGH IMPACT FACTOR

- NEW ENGLAND JOURNAL OF MEDICINE
- THE LANCET
- THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION
- ANNALS OF INTERNAL MEDICINE
- THE BRITISH MEDICAL JOURNAL
- JAMA INTERNAL MEDICINE
- AMERICAN JOURNAL OF PREVENTIVE MEDICINE
- DRUG SAFETY
- MEDICAL CARE
- JOURNAL OF ADOLESCENT HEALTH

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- ZOTERO IS A FREE, EASY-TO-USE TOOL TO HELP YOU COLLECT, ORGANIZE, CITE, AND SHARE YOUR RESEARCH SOURCES.

- IN ZOTERO, EACH OF THESE REFERENCES CONSTITUTES AN ITEM.

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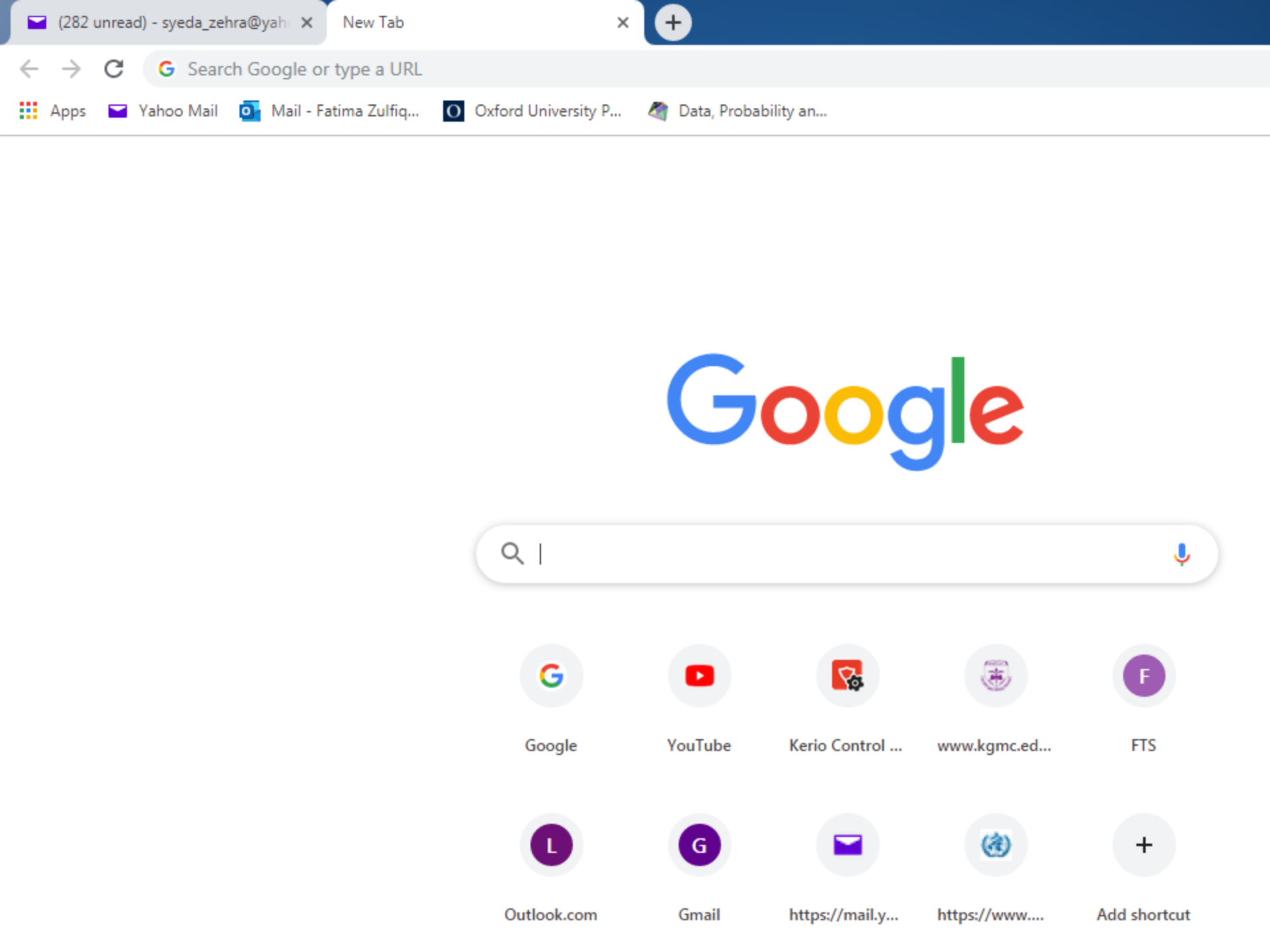
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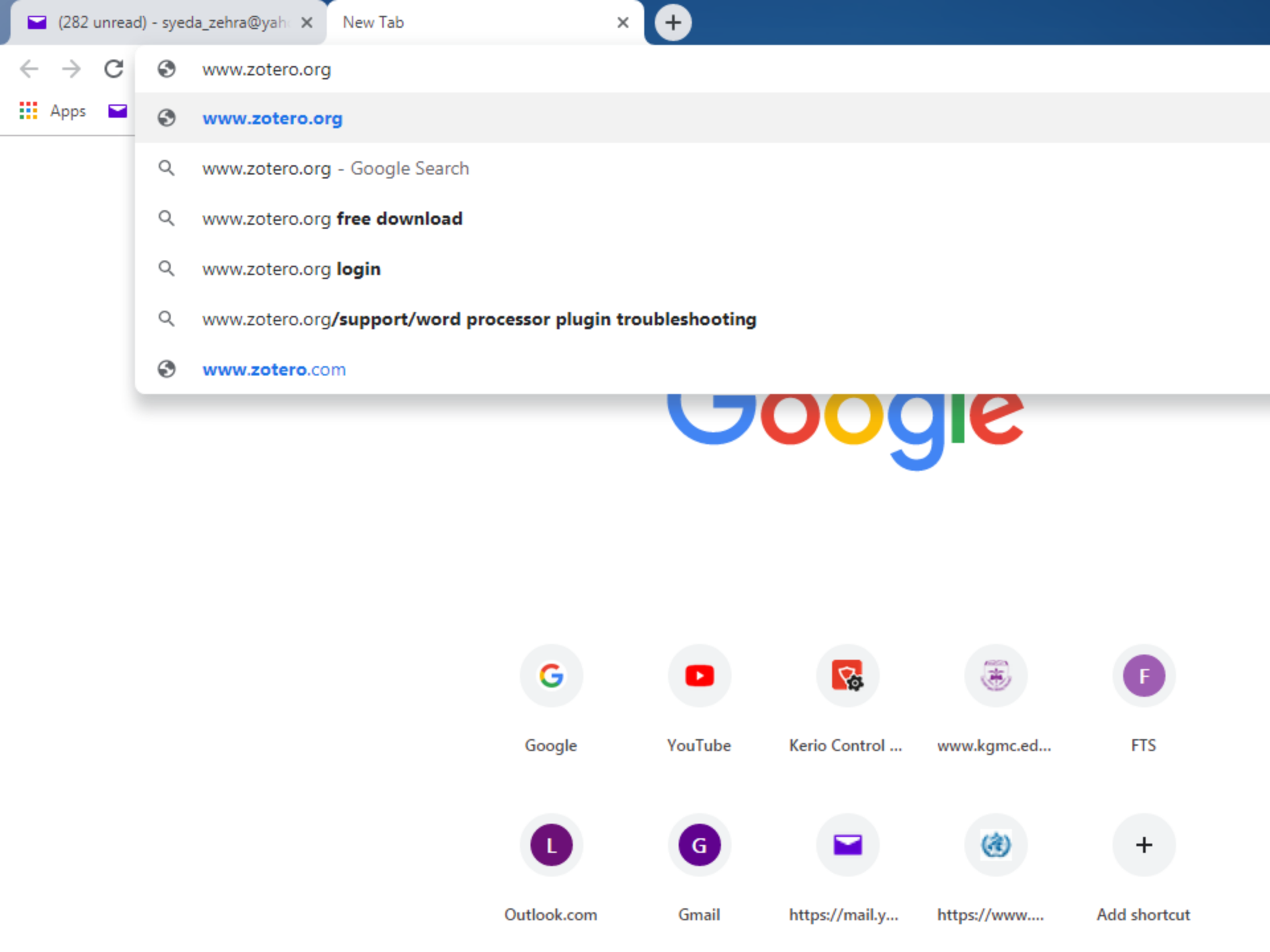
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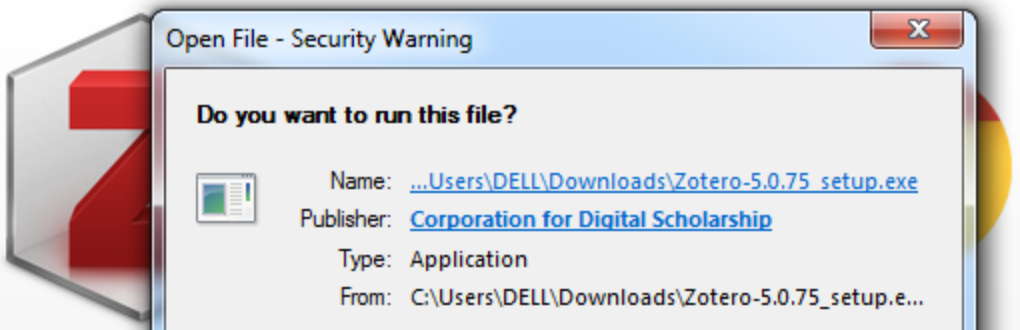

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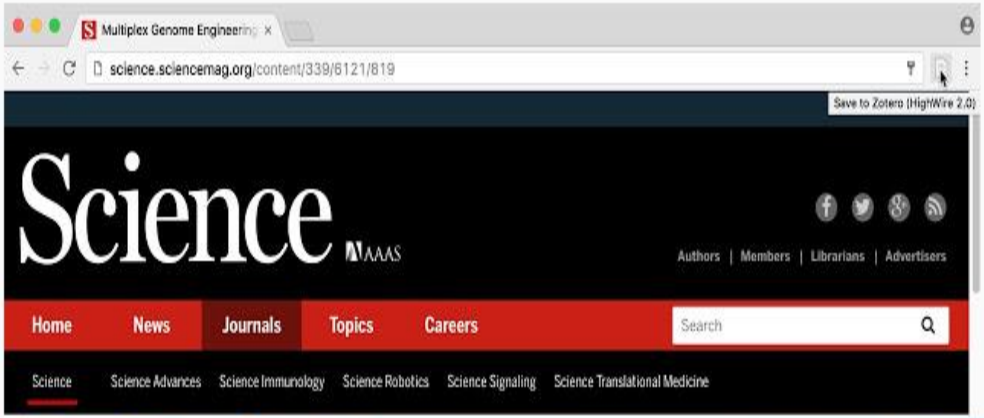

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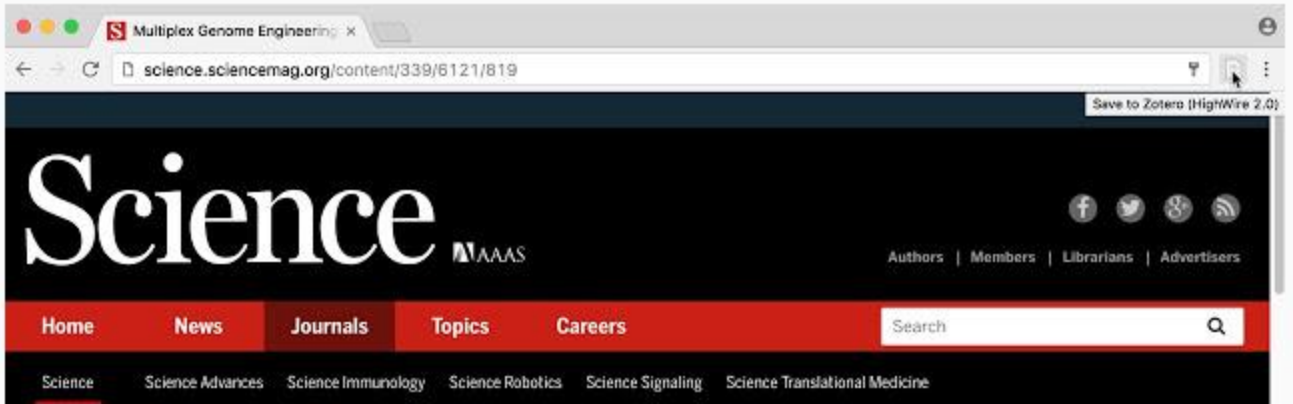

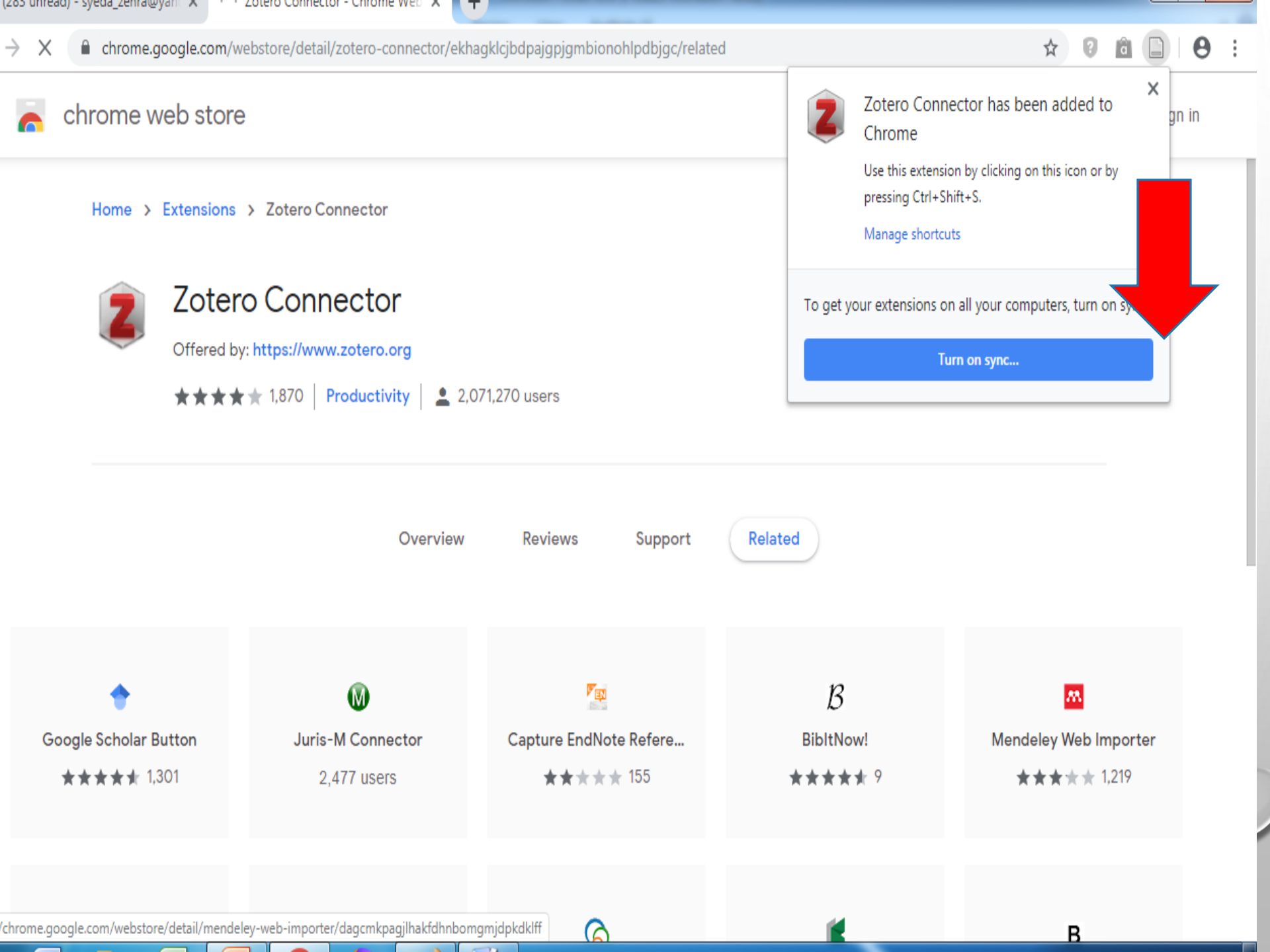
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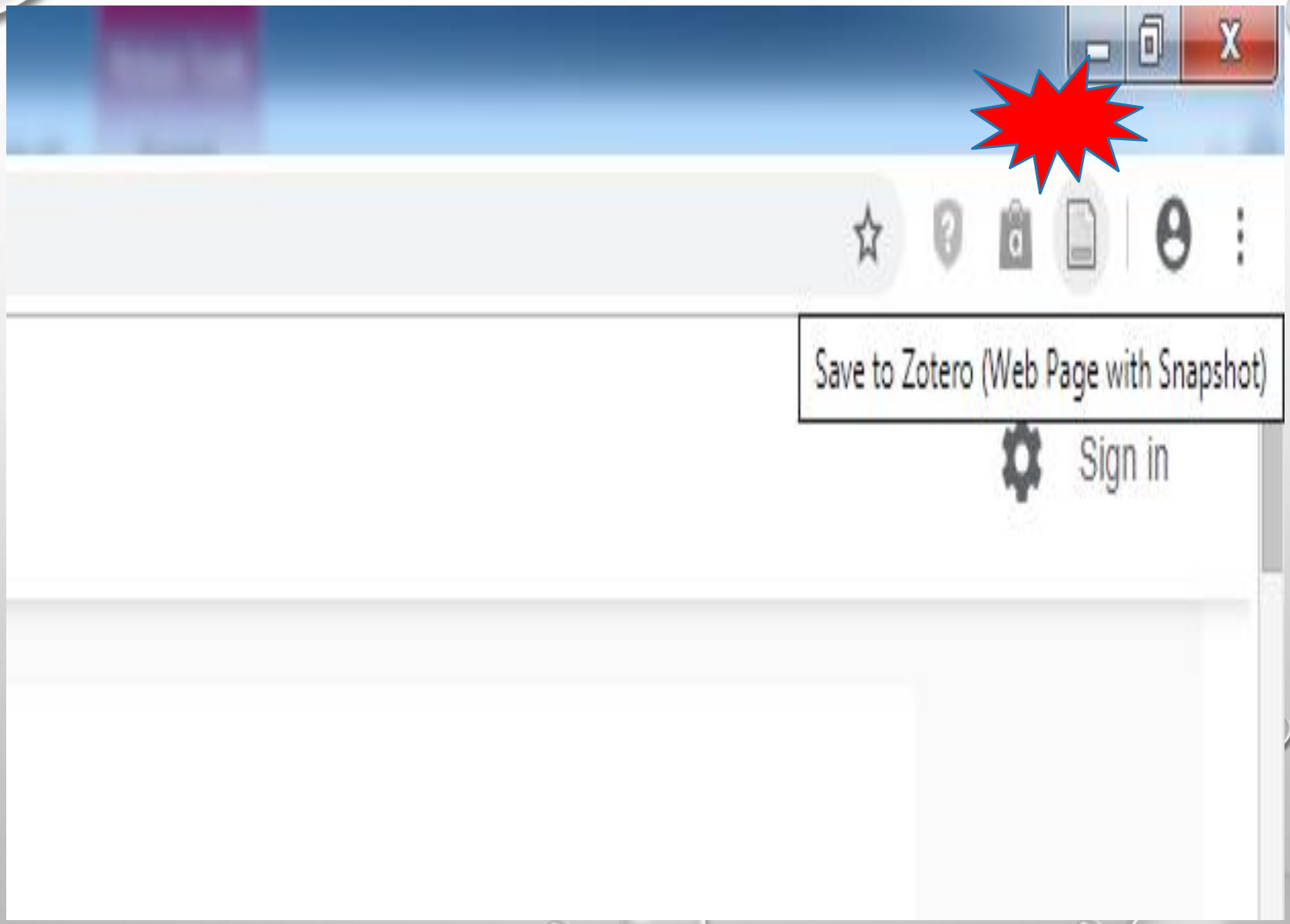
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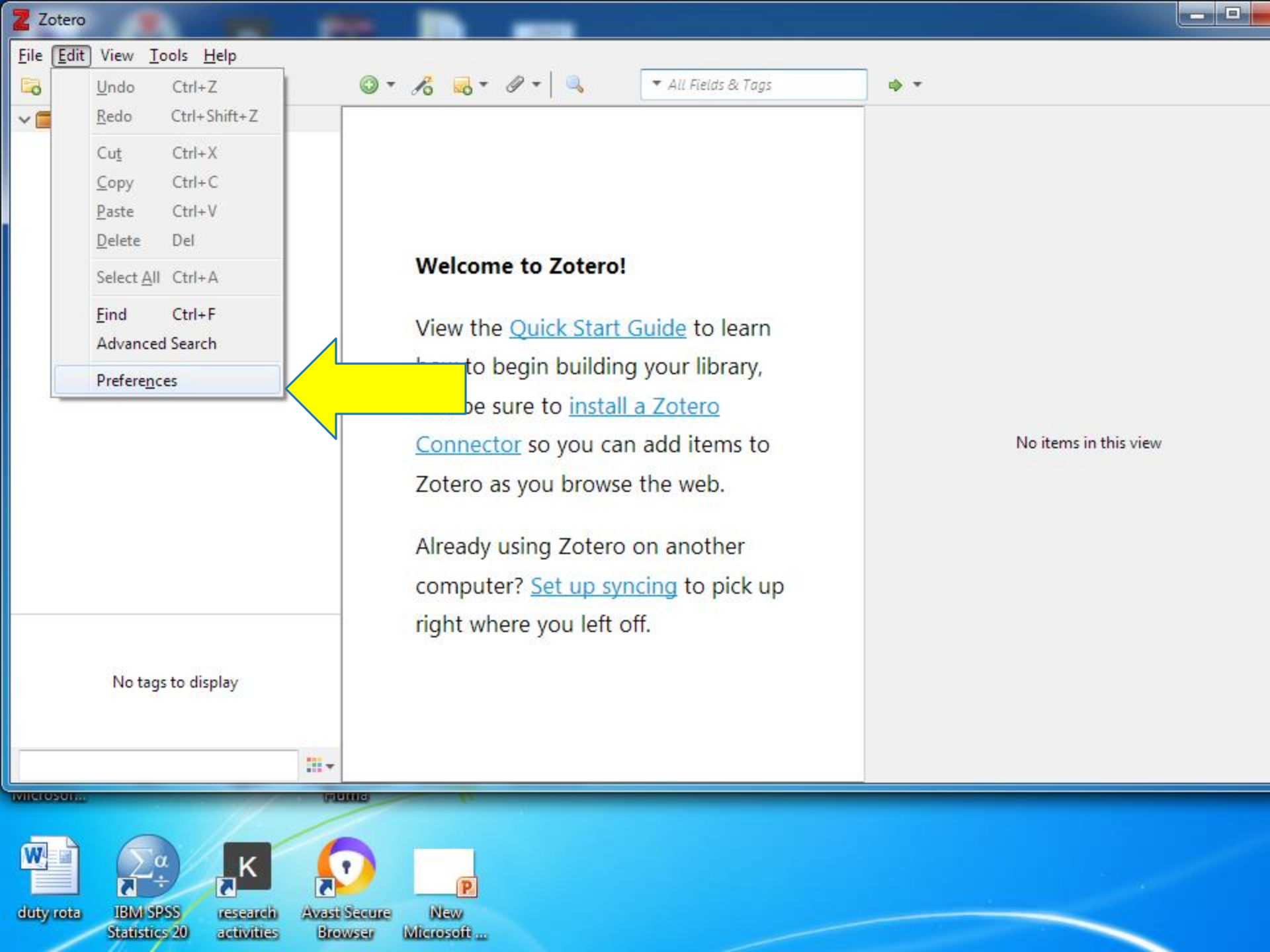
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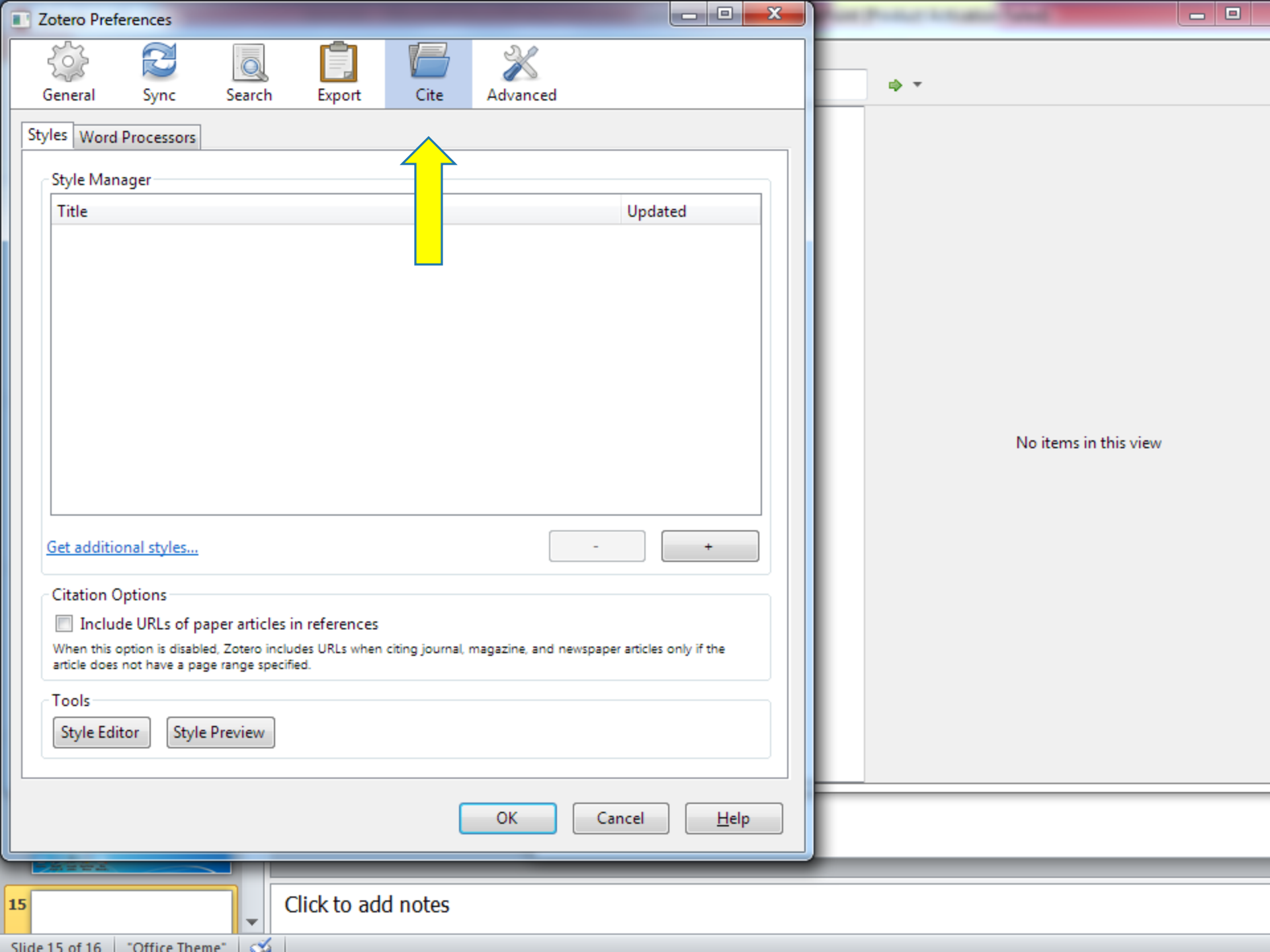
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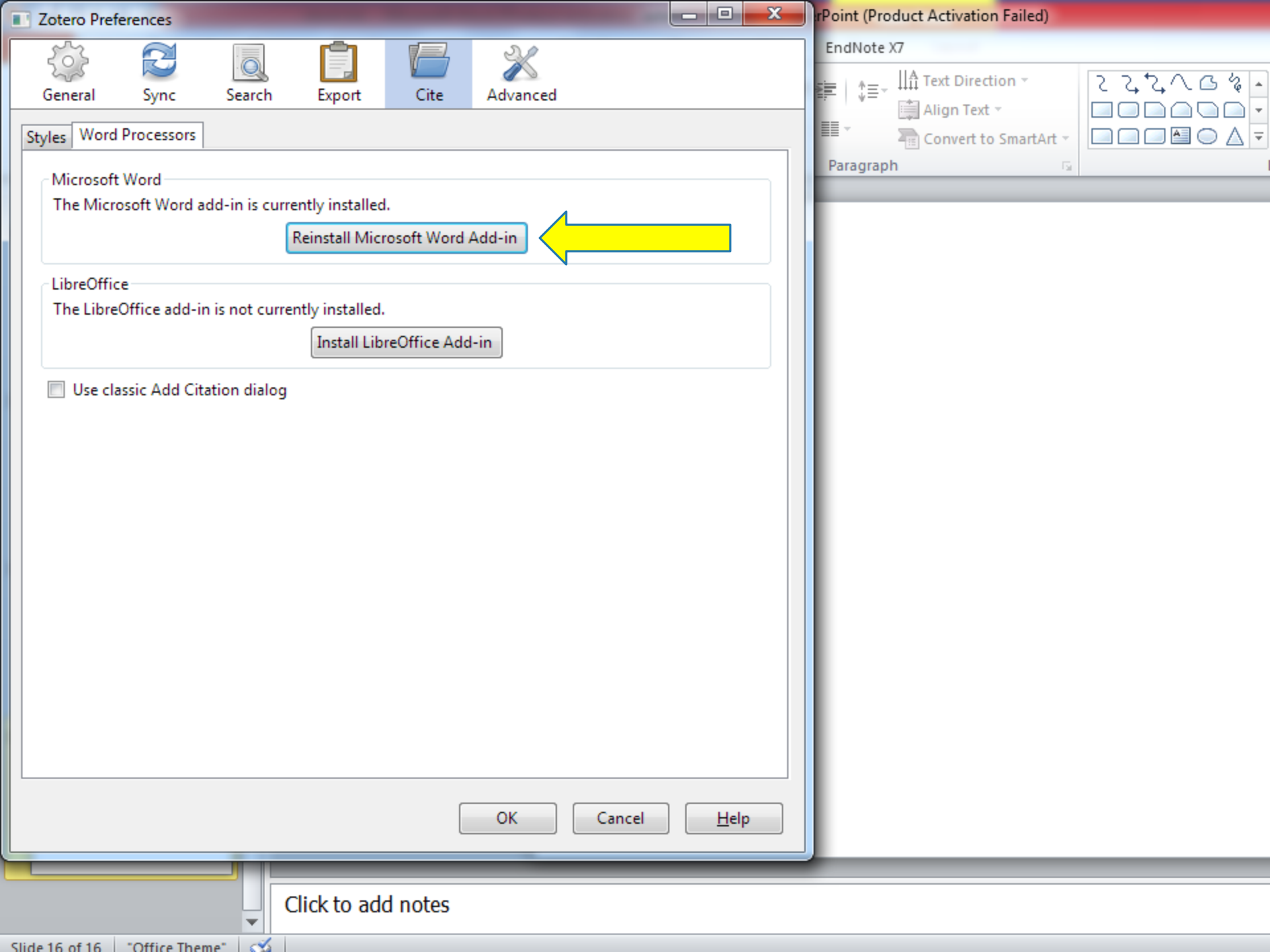
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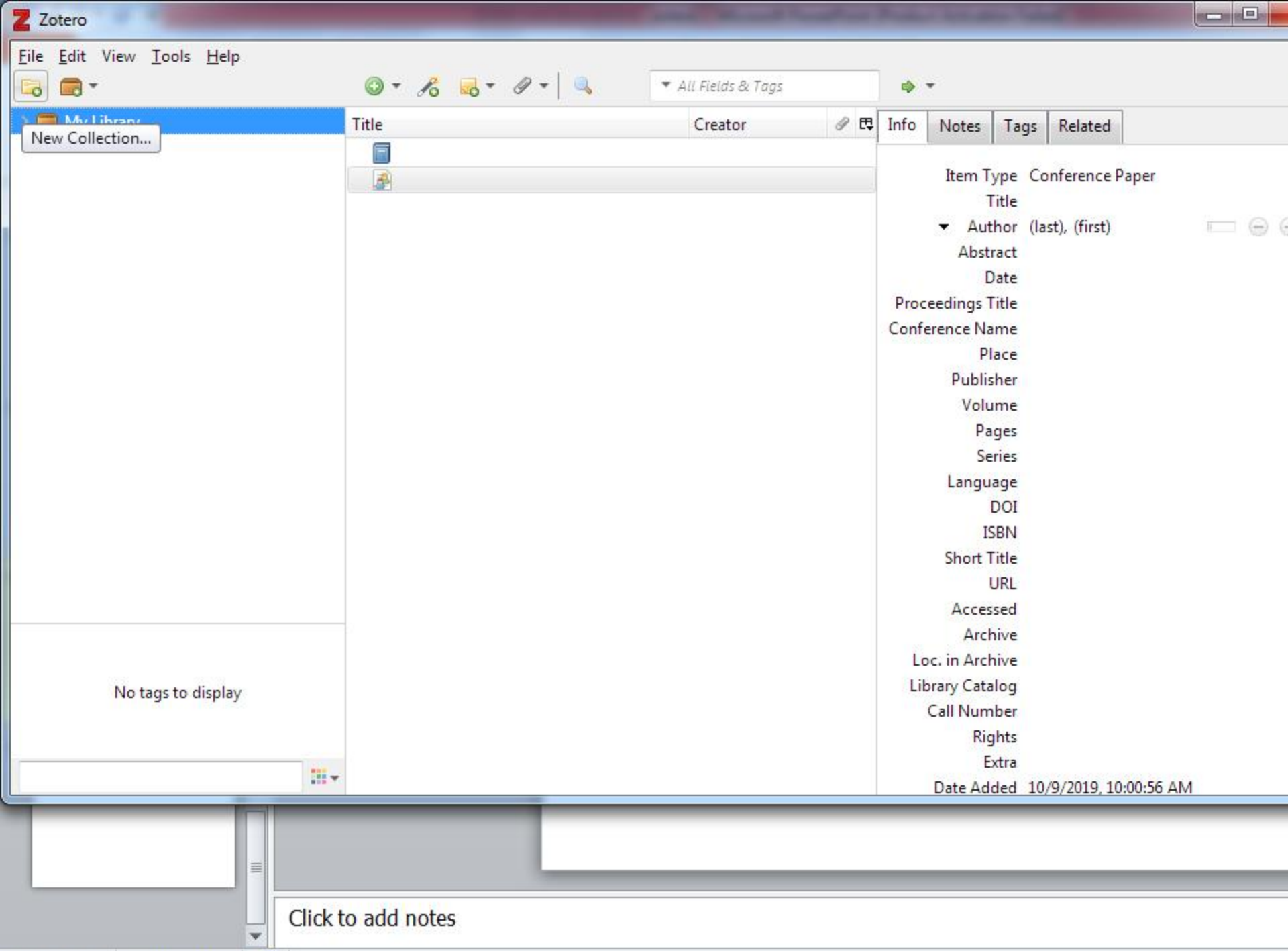
FOREWORD

This job description has been developed for the employees of Hayatabad Medical Complex, which comprises HMC hospital, Khyber Girls Medical College, Pakistan Institute of Community Ophthalmology and the Institute of kidney Diseases. It describes the purpose, duties, responsibilities, tasks, and relationships of different jobs in this institution. Without a job description, it is impossible to hold employees accountable for performing the duties of their positions. The primary purpose of this document is to identify the essential functions of a position i.e. those tasks or functions that are fundamental to a particular position. Knowing the essential functions of the job will aid us in:

- Determining the eligibility for a particular position
- Establishing a basis for recruitment, selection, and hiring
- Determining whether a person is qualified to perform the essential functions
- Evaluating work distribution and departmental organization
- Training employees
- Assisting incumbents in understanding their job better
- Allowing clear and accurate performance reviews
- Counseling employees on career opportunities and their vocational interests

While every position change somewhat over time based on the abilities of the incumbent, the description have been written in terms of the position itself, not the capabilities of any individual. It is a document that establishes the baseline which will be utilized for the many reasons listed above, for training new employees, and for various legal purposes. The baseline objective is to provide enough information which is accurate, clear and useful to the employer and supervisors. This document, I am confident will help us improve the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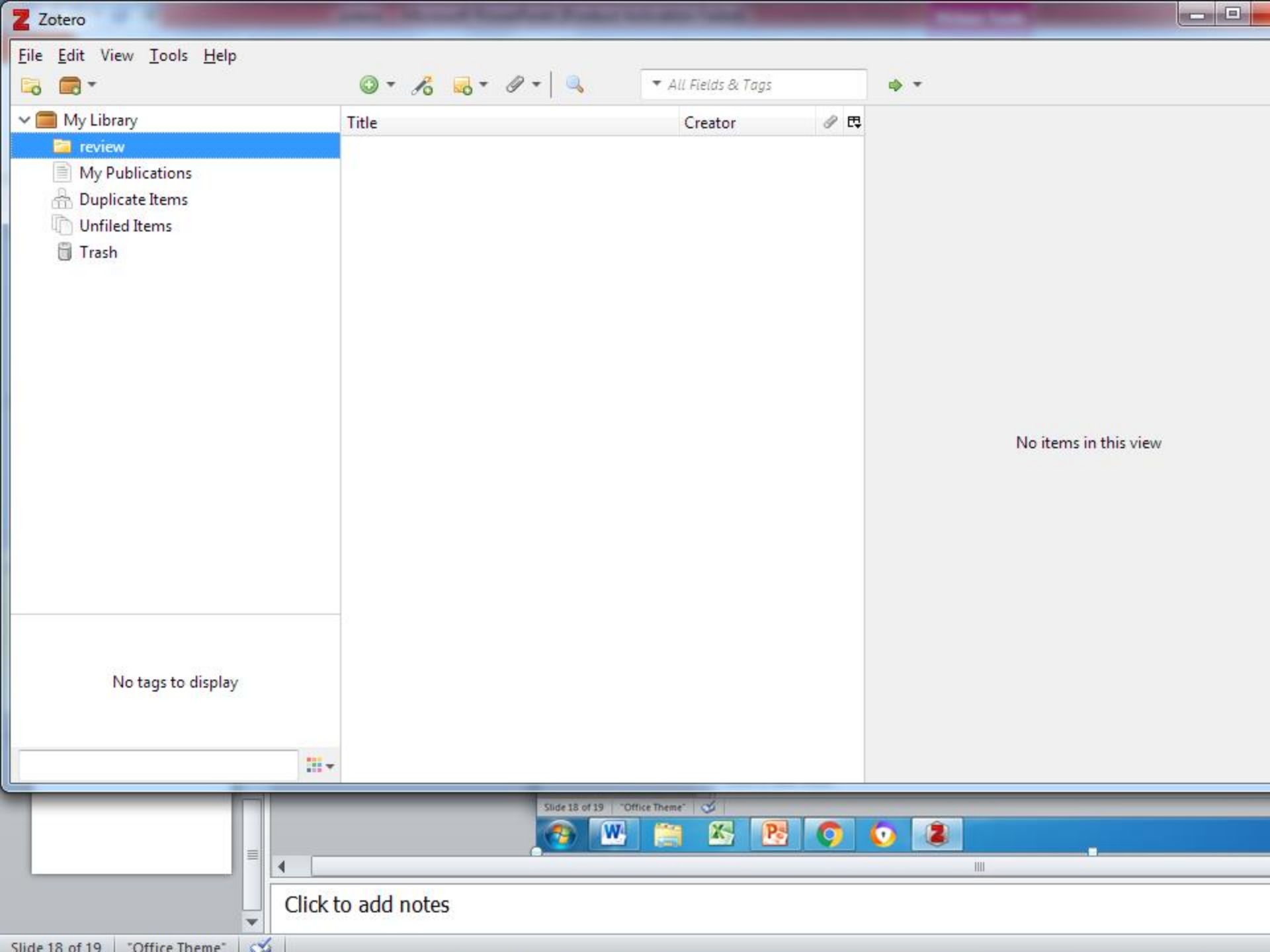
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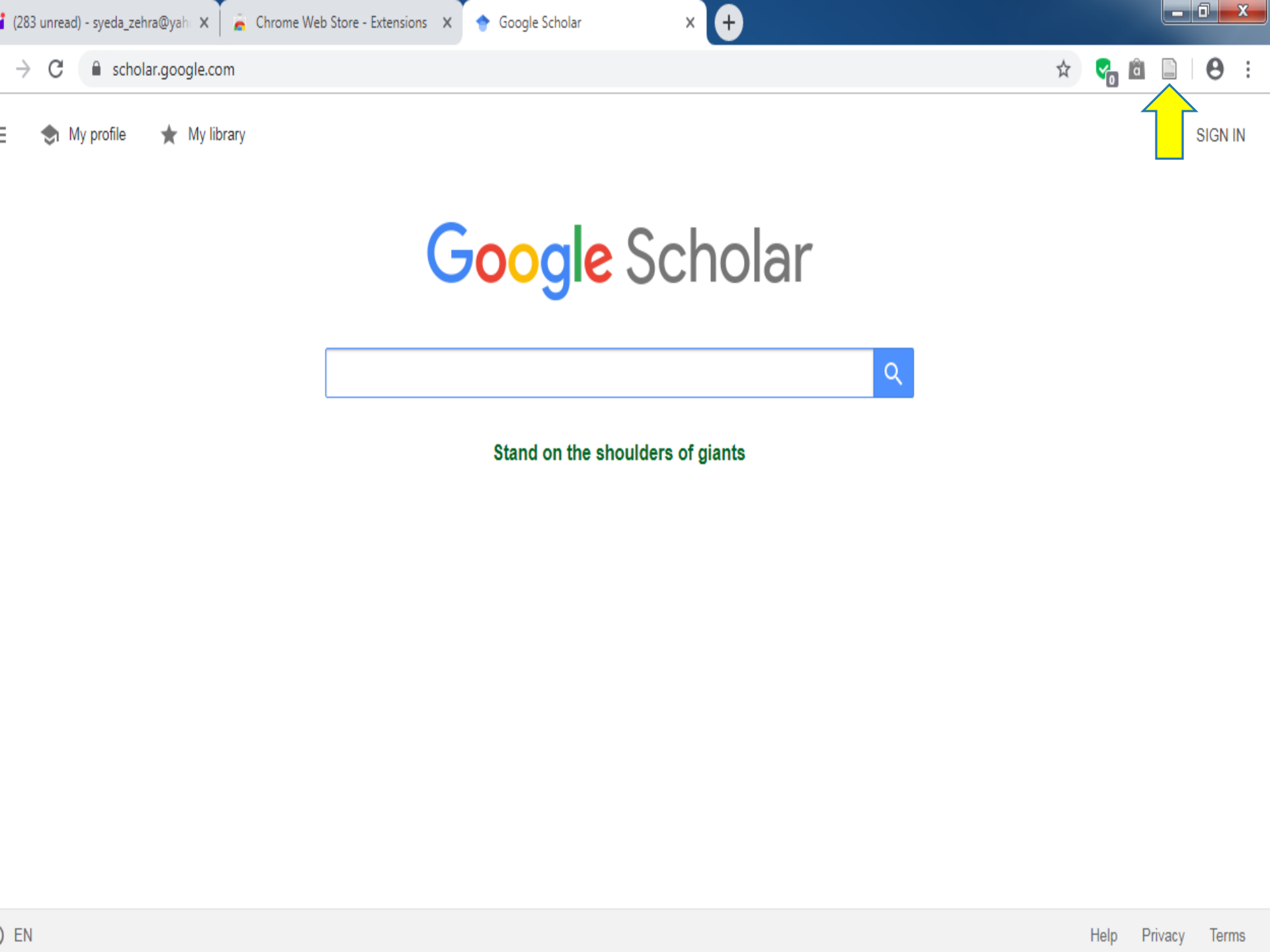
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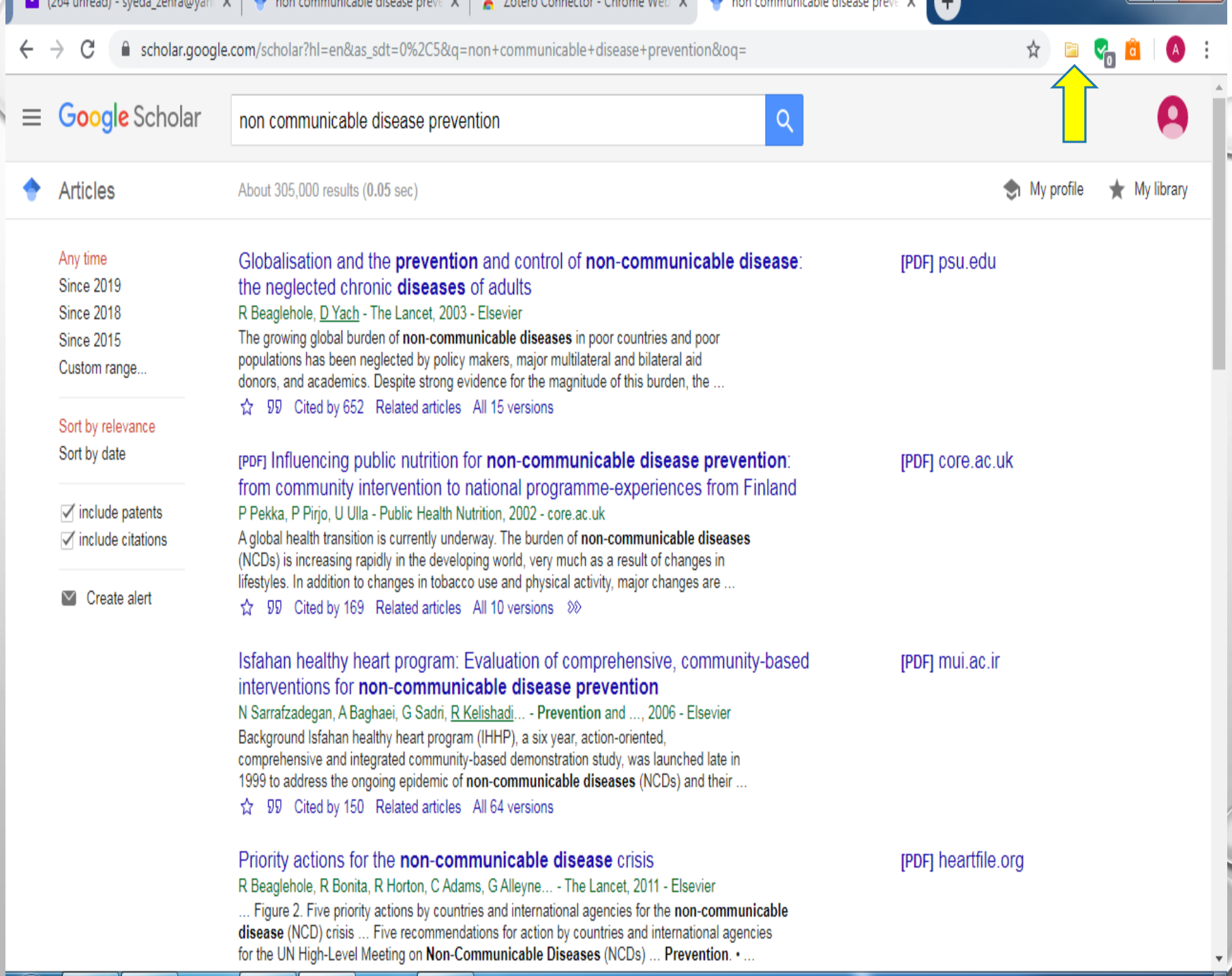
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R Beaglehole, D Yach - The Lancet, 2003 - Elsevier
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A global health transition is currently underway. The burden of non-communicable diseases (NCDs) is increasing rapidly in the developing world, very much as a result of changes in lifestyles. In addition to changes in tobacco use and physical activity, major changes are ...
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Isfahan healthy heart program: Evaluation of comprehensive, community-based interventions for non-communicable disease prevention
N Sarrafzadegan, A Baghaei, G Sadri, R Kelishadi... - Prevention and ..., 2006 - Elsevier
Background Isfahan healthy heart program (IHHP), a six year, action-oriented, comprehensive and integrated community-based demonstration study, was launched late in 1999 to address the ongoing epidemic of non-communicable diseases (NCDs) and their ...
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Priority actions for the non-communicable disease crisis
R Beaglehole, R Bonita, R Horton, C Adams, G Alleyne... - The Lancet, 2011 - Elsevier
... Figure 2. Five priority actions by countries and international agencies for the non-communicable disease (NCD) crisis ... Five recommendations for action by countries and international agencies for the UN High-Level Meeting on Non-Communicable Diseases (NCDs) ... Prevention. • ...
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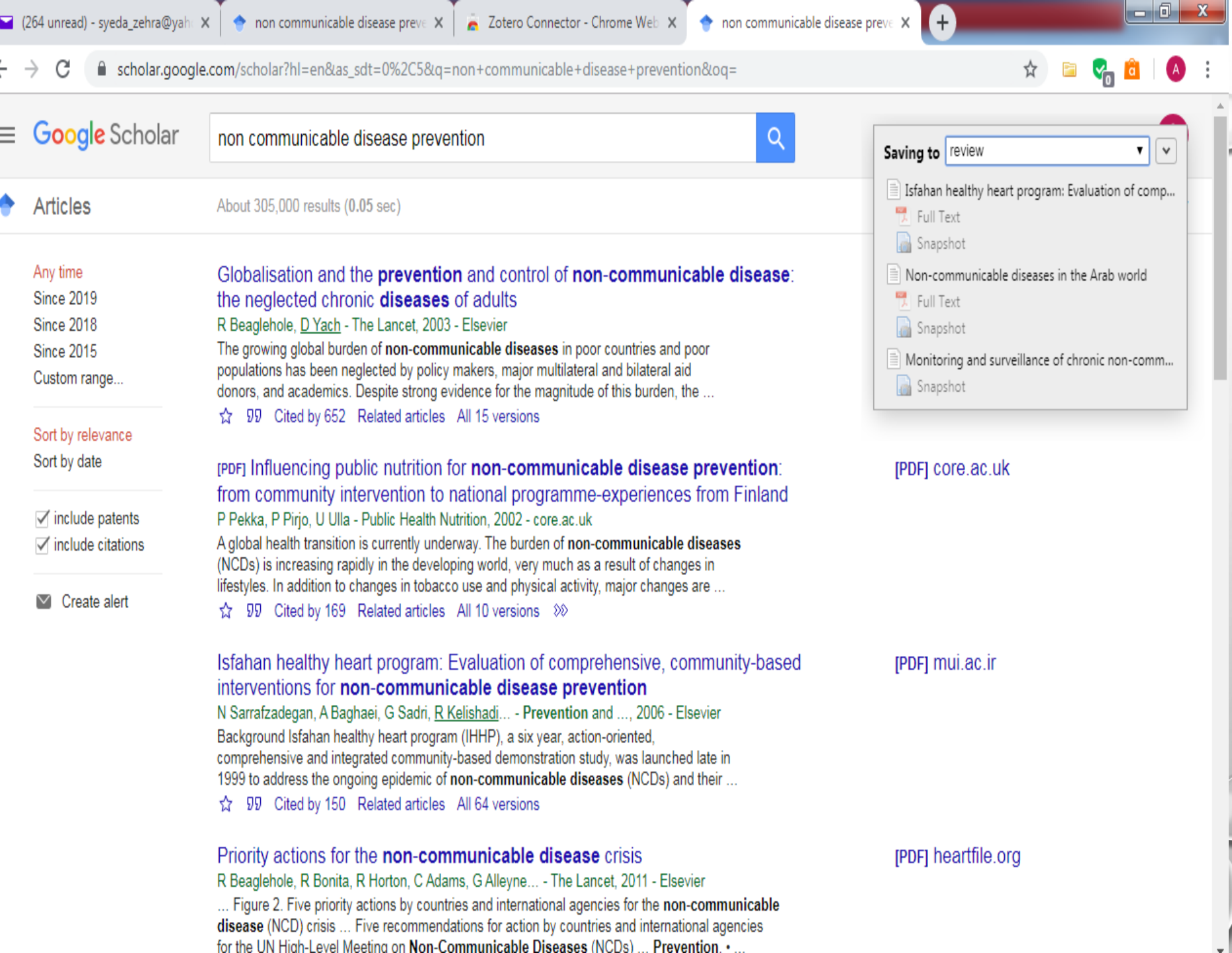
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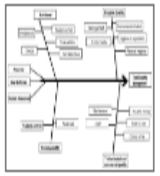
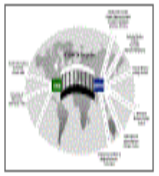

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This job description outlines the main duties and responsibilities of the post. Roles and responsibilities can be revisited after review and amended when deemed necessary.

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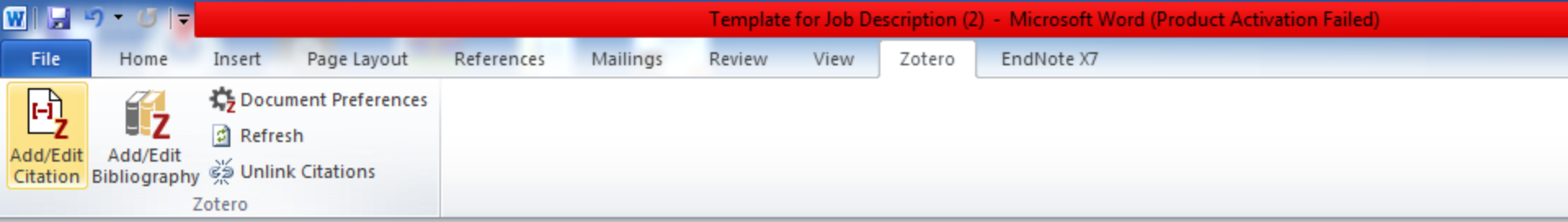

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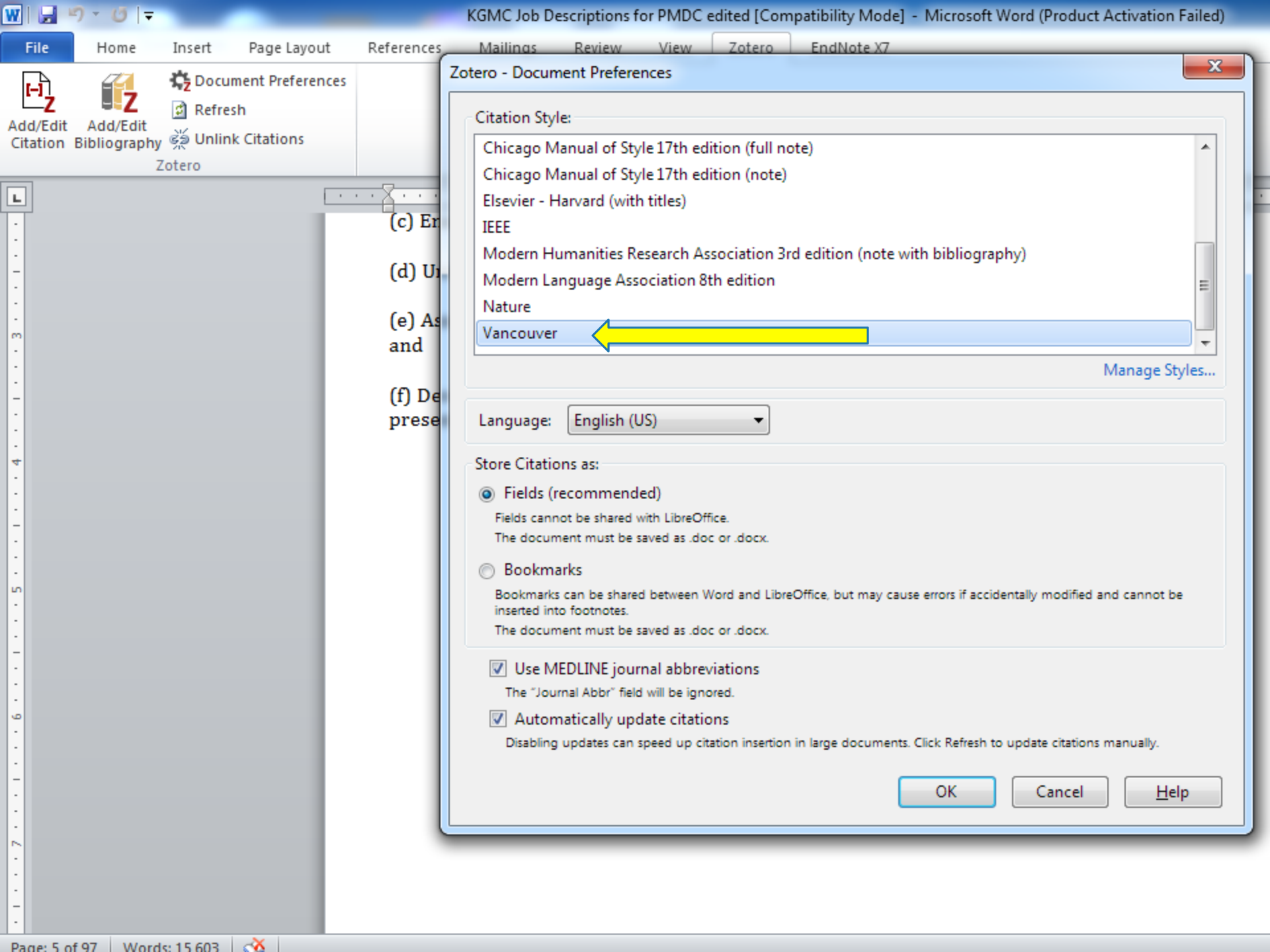
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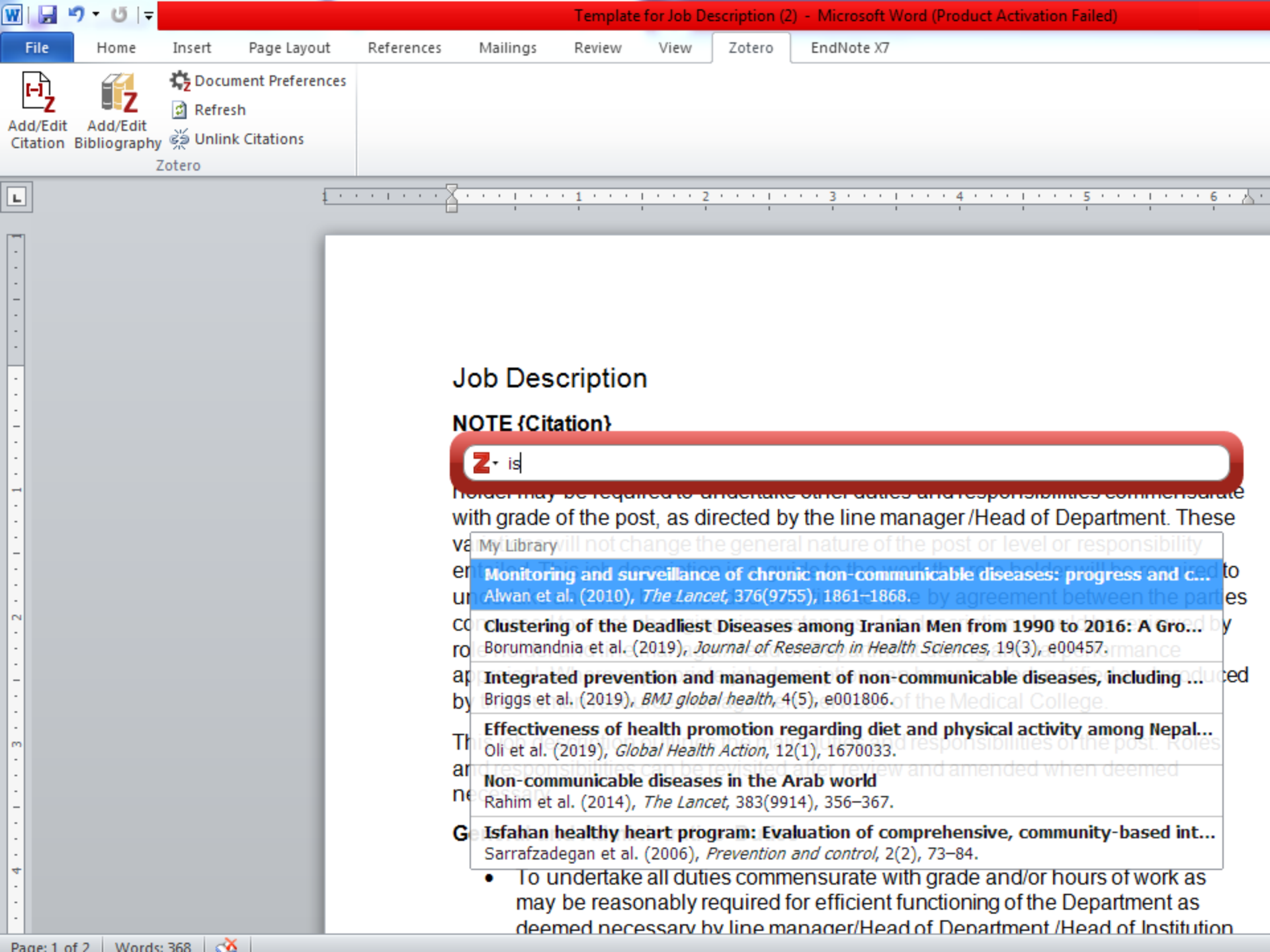
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This job description outlines the main duties and responsibilities of the post. Roles and responsibilities can be revisited after review and amended when deemed necessary.(1)

General and Administrative Duties

- To undertake all duties commensurate with grade and/or hours of work as may be reasonably required for efficient functioning of the Department as deemed necessary by line manager/Head of Department /Head of Institution
- To take responsibility to uphold and comply with the Medical College's code of conduct/practice and behave in a manner that is consistent with fair and equal treatment for all (3)
- To comply with the Medical College Health and Safety Policies

Teaching and training Duties

- Maintain a log of all evidence of professional development activities which is signed off by appraiser at the end of the year.
  Job specific Roles
  Any other Duties (Assigned to faculty)

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Job specific Roles

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